

DEPARTMENT OF POST, INDIA
OFFICE OF THE MANAGER, MAIL MOTOR SERVICE
 CTO Compound, Tallakulam, Madurai-625 002



No. DMS / 50 / Ch VII **Dated AT Madurai 625 002** **the** **08.12.2017**

Applications are invited for the following posts from the eligible candidates. **The last date for receipt of application is 01 .01.2018 up to 17.00 hours.**

Sl. No.	Name of Post	No. of vacancy	Age limit	Pay Scale	Category
1	MV Mechanic at O/o the Manager Mail Motor Service Madurai-625 002	1	Age limit between 18 to 30 years of age as on 01/07/2017	Level -2 in the Pay Matrix with PAY of 19900-33000	UR

Following are the eligibility conditions for the posts:-

1. **Age Limit, Educational Qualification and Experience.**

For the post of skilled MV Mechanic

- (a) Age between 18 to 30 years of age as on 01-07-2017.
 (b) A certificate in the respective trade from any technical institutions recognized by Govt. OR VIII standard pass with experience of one year in the respective trade.
 (c) Skilled Mechanic candidate must be able to drive any vehicle in service in order to test it and should possess a valid driving license (Heavy)
 (d) Column number 11 of the application is compulsory for **Skilled MV Mechanic candidates.**
 (e) **Method of Selection:** By means of competitive trade test on the basis of syllabus in the respective trade

2. **Relaxation of Age Limit (for reservation posts):** No reservation

3. Application for the post of:- **MV MECHANIC**

1.	Name of Post Applied for :					Attested Passport size Photograph to be affixed
2.	Name of the Candidate (IN CAPITAL LETTERS) :					
3.	Category of community to which the candidate belongs to (Tick whichever is applicable)	SC	ST	OBC	UR	
4.	Address for communication:					
5.	Religion / Nationality :					
6.	Fathers name					
7.	Date of Birth:	YY:	MM:	DAYS		
8.	Age as on 1.7.2017:					
9.	Details of Educational Qualification					
10.	Details of technical experience					
11.	Details of Driving License (LMV/HMV separately)					
	License No.	Date of LMV	Date of HMV	Period of LMV	Period of HMV	
						(Signature & Date of Applicant)

4. Instructions to Candidates:

1. Application on plain paper in the prescribed format as produced in para 3 above should be filled in by the candidate either in English or in Tamil correctly and completely.
2. One Passport size photograph should be affixed at the place meant for the purpose on the application and should be duly attested by a Gazetted Officer of State/Central Government. Along with the application form an Indian Postal Order for Rs.100/- (or)UCR receipt to be taken in any Post office should be enclosed towards application fee. The applications will be scrutinized as per the eligibility criteria and short listed applicants will be called for to attend trade test. The application fees collected from the in eligible applicants will not be refunded. The application without application fee will be rejected. Further , the short listed candidates should pay Rs.400/- as Examination fee (for trade test) in the form of IPO (or) UCR receipt. The candidates belonging to SC/ST/Women employees are exempted from the payment of examination fee.
3. Proof of age, date of birth, educational qualification, experience, driving license etc. should be submitted in the form of certificates / documents, issued by the competent authority and should be enclosed with the Application Form. Only Xerox copies should be enclosed.
4. Copy of Community Certificate issued by appropriate authority for appointment in Central Government Service / Posts only will be considered.
5. **Unsigned and /or incomplete and /or incorrectly filled applications will be rejected. Wrongly addressed applications either on application or on envelope will be rejected.**
6. Original certificates should not be sent along with the application.
7. Applications without required information /attachments as per this notification will be summarily rejected without intimation.
8. No correspondence of any nature will be entertained.
9. The applications should be sent through **Speed Post / Registered Post only**. Applications sent through any other means and given by hand will not be accepted.
10. Under Col.8 of the Application Form at para 3 therein , **candidates should fill up the age as on 01.07.2017.**

11. Separate Applications should be sent for each post in a separate envelope and the candidates should super scribe on the application and envelope as "**Application for the post of Mechanic Motor Vehicle in Mail Motor Service, Madurai.**
12. The envelope should be addressed to the **Manager, Mail Motor Service, C.T.O Compound, Tallakulam, Madurai 625002** and should reach this office on or before **01.01.2018 by 17.00 hours.**
13. Application received after the last date and without adhering to the above conditions said in this notification will not be considered.
14. All pages of the Xerox copies of the certificates / documents and photos attached to the application should be attested by a Gazetted Officer of the Central /State Government.

Madurai 625 002

08.12.2017

**MANAGER,
MAIL MOTOR SERVICE,
MADURAI- 625002.**

